

**Mosier Fire District Board Meeting**  
**Mosier Senior Center**  
**500 East 2<sup>nd</sup>, Mosier Oregon 97040**  
**Thurs. April 11, 2019 at 6:00pm**

**MINUTES**

DIRECTORS PRESENT: Phil Evans, Todd Reeves, Joanne Rubin, Joe Sacamano.  
Absent: Barb Ayers (excused)

STAFF PRESENT: Chief Renault

VOLUNTEERS PRESENT: Kris McNall, Ines Kemper

PUBLIC PRESENT: none

**Call to Order:** 18:02 by Evans

**Agenda additions or corrections:** Chief Renault noted that he was present at last meeting and that the draft minutes omitted this.

**Comments from the public:** no public present

**Consent Agenda**

Approve Minutes from 03/14/2019.

Review and approve bills for payment. Sacamano had questions on checks to volunteers, which were reimbursements for training fees.

Motion to approve the consent agenda (with Chief's proposed correction): by Evans, seconded by Sacamano, unanimous.

**Business:**

1. **SAFER Grant update – Chief Renault:** Renault submitted paperwork, noted that some errors came back. Grant is primarily pending a purchasing policy (next agenda item). Renault reports that he was encouraged on the likelihood of success of the reformatting.
2. **Purchasing Policy – Chief Renault:** Renault is reducing one from a multi-inch document to a couple of pages. Expects to be done within the next week.
3. **New Bookkeeper update – Chief Renault:** “First Business” is the new company, also used by other local fire departments. They charged ~\$455 this month. Evans asks how this sum was arrived at, and whether it is fixed. It appears to be variable and was lower before. Chief is trying to change the billing cycle to meet Board Meeting needs.

4. **Budget Committee & Budget Meeting - Chief Renault:** The goal is to get it out in the next two weeks. Still looking for volunteers. Has to be announced in a newspaper; Renault will do this.
5. **JUF site update (Joint Use Facility) – Rubin:** Architect firm selection, interviewed 4 first for 75 minutes each. Each gave a 20 minute presentation, everyone got same questions. JUF committee will make its final decision this coming Tuesday 10 am at Mosier Senior Center. Public is able to submit questions. Only 2 MFD board members attend. One architect observed MFD will be the first net 0 fire station in the world.
6. **Chief’s evaluation form and timeline – Rubin:** Done, mailed to Board Members. Goal: May 1<sup>st</sup>.
7. **Chief’s Report:** see end of this document

Evans asked if we are on a Mutual Aid call, how are we staffed? Discussion noting the difference between “*Auto Aid*” (neighboring agencies have an agreement to automatically be dispatched to respond to a geographic or set area for whatever types of calls is set; it happens automatically, no need to call for assistance) and “*Mutual Aid*” (neighboring agencies have an agreement to respond with assets during an incident if called, but not automatically dispatched). Both fall under the term “*Move Up*”, which means that the department is going out-of-district when a neighboring agency needs resources to “back fill” to cover for any other incidents that may occur.

We are currently in “*Auto Aid*” situation with Mid-Columbia Fire & Rescue, where we need to send at minimum 2 qualified firefighters.

With Hood River County, we are set up as “*Mutual Aid*”, where we are required to send 3 certified Fire Fighters.

Regarding staffing, Chief Renault explained that if we are on a call, we can come back if we are needed in Mosier. Chief noted that any necessary ambulance also has to come from Hood River (our primary EMS transport agency) or The Dalles. In the event that we are on an Aid call, we are already in our vehicles, so we are set to go and readily available.

We are called for “Move Ups” every 6 weeks or so. We are not always able to staff them. In some cases, only the Tender is needed, which only requires one firefighter.

McNall noted we have recently been more requested to be on Move-Ups as other departments are now more confident in MFD abilities. General agreement that Move-Ups are a mutual benefit for our department and others. Chief noted that the concern of being doubled booked can also happen if we are already on a call in Mosier and another call comes in.

8. **Volunteer Report:** McNall noted that a goal is to be more integrated with the other departments and do joint Hands-on training. McNall expressed kudos to all the volunteers in light of all the paperwork and training they are going through. She noted that people are dedicated and that the volunteer meetings have become well-structured and volunteers feel essential and appreciated.
9. **Committee Reports:** none
10. **Correspondence:** magazine arrived.

**Adjournment.** 19:12 by Evans

## Chief and Operations Report as of 04/01/2019

### Training/Drills March

- 4th: 6 of 13 in attendance  
Apparatus Checks and Maintenance
- 11th: 5 of 13 in attendance
  - SCBA's, SAR and VES
- 12<sup>th</sup>: 3 of 13 in attendance
  - Pediatric Webinar
- 16<sup>th</sup> and 17th: 2 of 13 in attendance
  - Oregon State Fire Marshal Fire investigation certification course
- 18<sup>th</sup>: 5 of 13 in attendance
  - Drivers training / SCBA / SAR
- 19<sup>th</sup>, 30<sup>th</sup> and 31<sup>st</sup>: 1 of 13 in attendance
  - Volunteer Leadership Administration
- 21<sup>st</sup>: 1 of 13 in attendance
  - County wide EMS Skills night
- 25<sup>th</sup>: 7 of 13 in attendance
  - Management of Cardiac Arrest pt, SAR ladders, Drivers training

### Monthly Runs:

- 8 runs to include the following:
  - 5 EMS
  - 1 Motor Vehicle Fire
  - 1 Mutual Aid structure fire The Dalles
  - 1 Cover assignment / move-up to The Dalles

### Firefighter / EMS and local training

- Planning on a Hazardous Materials awareness and operations class later this spring with State HazMat team.
- Planning another wildland live fire field day training April 27th with Klickitat county Fire agencies, WA Department of Natural Resources along with USFS National Scenic Area. Which we can use for firefighters to work on their position taskbooks.
- State Fire Marshal Office Task Force / Strike Team Leader conference is later in April
- We are hosting an NWCG S-215 Fire Operations in the Wildland Urban Interface
- Working with the local agencies for more upcoming wildland training.
- Finishing up the last of the NWCG Firefighter Type 2 training
- Finishing up the Firefighter 1 training

### **Members:**

- With the current members we have the following personal that is assigned to different companies. All personnel that is either qualified, in training / or taskbook or not qualified.
- We just recertified 2 EMS's at the NREMT EMT-A level and this year is Oregon EMS recertification For EMT's
- District Members participated in 48.5 hours of training for the month.

### **Operations:**

- We have finishing the auto-aid agreement with Mid Columbia Fire and Rescue.
- Scheduling a public education functions prior to the beginning of fire season. It has been scheduled for April 25<sup>th</sup> at 6pm Mosier Grange
- Still working on some changes to the Hood River Auto-Aid plan for first and second alarm assignments.
- Updated Initial Attack and burning permits agreement with the Oregon Department of Forestry
- Adding the updated State IA agreement
- Working a plan to work on updating vehicle radios and radio plan to include changing the dispatch net to the common north dispatch net.
  - Working on the new dispatch program EnRoutePro3
  - Issued 47 Burning Permits so far this year (as of 01/01/19)
- Looking at working with our co-operators with a regional fire investigation team to perform fire investigations in the local county and neighboring counties.
- Looking at adding a strike team / task force module for the county for conflagrations and or immediate needs response.

### **PPE –Personnel Protective Equipment and Equipment**

- Continue checking the equipment, start filling shortages and making necessary repairs as needed. With fire season around the corner need to start to fill wildland shortages.

- Stock and supply off lists from FEMA, NFPA, ISO and industry best practices of required equipment that is required for the apparatus to include the new engine. This is an ongoing mission as we are short a lot of equipment.