

**Mosier Fire District Board Meeting  
Mosier Senior Center  
500 East 2<sup>nd</sup>, Mosier Oregon 97040  
Thurs. February 28th, 2019 at 6:00pm**

**MINUTES**

DIRECTORS PRESENT: Phil Evans, Todd Reeves, Joanne Rubin, Joe Sacamano.  
Barb Ayers absent.

STAFF PRESENT: Chief Renault

VOLUNTEERS PRESENT: Ines Kemper

PUBLIC PRESENT: none

CALL TO ORDER at 18:00 by Phil Evans

AGENDA ADDITIONS/CORRECTIONS: yes. Evans submitted corrected name for Oregon Government Ethics Commission and clarified that complaints brought by Jim Appleton were dismissed by it. Evans further clarified that the violation complaint Mr. Appleton filed with the Wasco County District Attorney's Office showed that the District was compliant.

COMMENTS FROM PUBLIC: no public present

**CONSENT AGENDA**

Approve minutes from 01/10/19

Reviewed, approved and signed bills for payment.

Motion to approve the consent agenda by Rubin, seconded by Evans, consented by Sacamano and Reeves.

**BUSINESS**

Chief Renault was late due to traffic returning from department business. The Agenda was reordered for this reason.

1. **JUF Site Update (Joint Use Facility) - Rubin:** Committee hasn't met since the last Board meeting. Design committee has met and Rubin reported they sent RFPs to 11 different architectural firms. Received responses from 6 firms. All members of the Design Committee agree on the top 3.  
Evans reported on the JUF trip to Salem with Wilt, Arlene, Colleen, to solicit funds for the facility. Met with numerous political offices and organizations. It became

clear that it will be expected from MFD that it will contribute funds (“skin in the game”).

2. **Chief’s Evaluation Form and Timeline - Rubin:** Sent the final one this afternoon. It is based on the job description. Rubin will bring it to the next meeting.
3. **SAFER Grant Update - Renault:** Continuing to be in communication to fix the details of the original application. Renault was told it should not be an issue. Grant was originally for a 75% time staffer and the remainder was to offset costs for training and retention. The new plan is to remove the funding for the 3/4 staffer and put all funds toward training and retention.
4. **Purchasing Policy – Renault:** Working with Wy’East and reviewing their 160 page policy as an example.
5. **New Bookkeeper Update – Renault:** MFD is now using “First Business”, who also services Parkdale and Wy’East Fire Departments and is thus familiar with FD needs. They are replacing Gorge Bookkeeping Service (Rhonda).
6. **Chief’s Report – Renault:** Renault presented report, listed on a separate document. Sacamono asked how MFD handles volunteers/staff encounters with a death situation. Chief gave examples of debriefing and everyone agreed that it should happen promptly. Some discussion whether such debriefing should be mandatory.
7. **Volunteer Report:** no volunteers present; no report given.
8. **Committee Reports:**
  - Evans brought up that the City intended to have a "commercial kitchen" installed but that the basic requirements for such facility were modest beyond a regular kitchen. It is the Fire Districts intent to spend with caution beyond these basics.
  - Discussion on whether the JUF can have more than 2 Mosier Fire Board reps. It was concluded that because the JUF meetings follow Board rules, it is allowable.
  - Chief Renault requested a Budget Committee. 5 Community Members will be needed.
9. **Correspondence:** none

ADJOURNMENT: called 19:11 by Phil Evans