

MINUTES

Mosier Fire District Board Meeting
Mosier Senior Center
500 East 2nd, Mosier, Oregon
February 22, 2018 @ 1800 hrs.

Directors Present: Evans, Reeves, Ayers, and Sacamano. Rubin was present via conference call.

Staff: Herman. Renault and Starling excused.

Public: Joan Hudson and Jim Appleton

Call to order: Board President Evans called the February 22, 2018 meeting of Mosier Fire District to order at 18:00.

1. Chief Hiring Process: Board member Ayers presented the findings of the Mosier Fire District Hiring Committee. The committee members are Joanne Rubin (Board,) Tom Oswald (Volunteer team delegate,) and Barb Ayers (Board.)

The committee addressed the strategy for hiring a permanent Chief using SDAO recommendations for best practices. The job will be posted for two weeks with the focus on local recruitment in Oregon, Washington and the Gorge area.

The committee is opting to stay within the adopted Mosier Fire District budget for salary and benefits.

The Fire Chief will report to the Fire Board and be expected to collaborate and coordinate with the City of Mosier as needed to ensure teamwork across agencies. If the process moves forward as planned and the initial hiring process is approved tonight, the job posts for two weeks and closes on 3/11/2018 at midnight. The committee will review applications and present the findings at the board meeting 3/22/2018.

The committee has dates and times secured for reviewing applications of qualified candidates; conducting interviews and April 12, 2018 hopefully have the Fire Chief on board. After discussion, it was determined that there were issues that needed to be defined and policies written for comp time, paid time off, holidays and vacation. Time spent working needs to be compensated. These issues will be further addressed by the committee, SDAO and the District's Attorney.

Board member Rubin stated the committee was trying to make the job as desirable as possible. Ayers stated if the board is not happy with the candidates, the hiring process can always be extended.

Board President Evans commented this is just a step in the hiring process and a motion to go ahead with the process is not needed tonight. The committee was instructed to move forward with the posting for the hiring of the Fire Chief.

2. Public Records Policy: Board President Evans handed out the Public Records Request forms. They include the Resolution that will be #2018-01, Acknowledgement of Request, Fee Schedule and Public Records request form.

Evans explained the fee schedule and stated it consolidates all Mosier Fire District fees and charges that will be adopted by Board Resolution for the various services that the Fire District provides. This document will be updated annually.

All requests will be received by the Fire Chief.

The time limit for a request is regulated by the State of Oregon. A request will be acknowledged within 5 days and then you have 10 days to provide the requested record.

Discussion regarding certification of records occurred and it was decided to ask the City of Mosier to restart the Notary service if this service is not currently being provided.

Prior to the motion approving the Resolution and accompanying documents Evans asked if anyone had any additional comments. Jim Appleton stated he felt the District was opening itself up for a lot of challenges. Looking at the fee schedule he felt many of the fees did not apply to this district and that this was an unreasonable obstacle to members of the public. He stated the board was treading on dangerous grounds.

MOTION: Board member Ayers moved that Mosier Fire District adopt the Request for Public Records policy packet which includes Resolution 2018-01, the amended Fee schedule, Public request form, and Notice of Acknowledgement of Request, subject to reviews by our Attorney. This Resolution will go into effect today upon approval. Board member Rubin seconded. The motion passed unanimously 5-0.

3. Public Comment: Jim Appleton stated he is a tax paying citizen of the Fire District and is appalled at the stance this board has taken in ignoring all the considerations he has brought to this board. You continue to do what you want. Falsifying records, minutes are being changed from what was said to what is interpreted. "This board is misrepresenting me as a constituent of this Fire District and that is my concern".

Board members Ayers and Evans thanked him for his comments.

4. Adjournment: There being no further business the meeting was adjourned at 18:44.