

# MINUTES

Mosier Fire District Board Meeting  
Mosier Senior Center  
500 East 2<sup>nd</sup>, Mosier, Oregon  
February 8, 2018 at 6pm

**Directors Present:** Evans, Reeves, Ayers, Rubin and Sacamano

**Staff:** Renault and Herman. Starling excused.

**Public:** Ann Van Osdol and Jim Appleton

**Volunteers:** Maggie Goter

**Call to order:** Board President Evans called the February 8, 2018 meeting of Mosier Fire District to order at 18:01.

**Agenda additions or corrections:** None.

**Consent Agenda:**

Minutes: **Motion: Rubin moved to accept the minutes of the January 11, 2018 board meeting as presented. Sacamano seconded. The motion passed 4-0.**

Jim Appleton said he had a conflict with the January 11, 2018 minutes. He is asking the board to acknowledge the receipt of the comments he sent regarding the minutes. He is asking what process was used with the \$240,000.00 recent expenditure. Requesting the board include all correspondence the board receives in the minutes under correspondence. This will allow the public to have an idea of what is coming to and from the board. He feels all communication that is relevant to the community should be included on the web site. Concerned because after September 25<sup>th</sup> all comments have been shut off the web site. Again, he is asking the minutes be amended.

Evans thanked Appleton for his comments.

**Bills: Motion: Rubin moved to accept all bills presented for payment. Reeves seconded and the motion passed 4-0.**

**Business:** Evans asked to switch agenda items 3 and 4.

4. **Public Records Request:** Evans presented an overview of the Resolution and fee schedules received from the City of Eugene through the District's Attorney. He explained the process of requesting public records and to whom the request would go. After discussion it was determined

the Fire Chief would be the best person to triage the requests. He would be the point of contact and then delegate to the Chairperson for approval.

Board member Ayers arrived at 18:30 pm.

The Request for Public record examples need to be edited to make sure they would apply to the Fire District. Board member Rubin volunteered to refine all the documents. Board member Reeves stated he had some examples he would send to her for consideration and Jane provided one from Mid-Columbia Fire and Rescue.

Board member Ayers asked if a work session was planned for 2/22/2018 and if so, possibly this policy could be adopted then. Appleton asked if he could review the document prior to adoption and the answer was no as it is a document in process.

**3. Process, goals and timeline of hiring a permanent Fire Chief:** Board President Evans stated that tonight a process and timeline for the hiring of a permanent Fire Chief needs to be defined. The board has a job description, which after review by Interim Chief Renault, will be the one used in the packet. Evans then asked Board member Ayers if she would head up the process and at that time a committee was established. Rubin and Ayers will make up the committee. It was suggested to contact Pete Wright and see if he would be interested to assist in the process.

Volunteer Maggie Goter suggested having a volunteer's input on the committee. It will either be Maggie or a designee from the Volunteers. Board member Sacamano stated enough information needs to be included in the announcement to spark interest.

A timeline was established and the hiring packet will be available for the February 22, 2018 work session. It was decided, if possible, to stay within the adopted budget for the salary and benefits. The job announcement will be posted after the 22<sup>nd</sup> meeting if the package is acceptable to the board and will be posted for two weeks. The question where to post the announcement was discussed. Pete Wright provided a list of sites. After a lengthy discussion it was decided to post locally and also on the Daily Dispatch. Anyone looking for a fire service job checks the Daily Dispatch for postings. March 8<sup>th</sup>, at the regular board meeting applications will be reviewed. Interviews could be conducted March 16<sup>th</sup> thru the 26<sup>th</sup>. The plan is to have someone on board by April.

### **5. Chief's Report:**

**Stats:** Chief Renault handed out the end of year report that shows the volunteer personnel their responses, training hours, and certifications. It shows the calls and type of calls for the year. Chief explained how the mutual aid received and given numbers might not be accurate due to how the report was done. This year coding the calls will be more accurate. All calls for service have been responded to this year. Board member Evans asked if this report could be placed on the web site and it can. Board member Sacamano asked if training was dialed back in the winter and it has not been. The fire academy is progressing as planned.

**Possibility of purchasing 3 4gas monitors and a Thermal Imaging Camera:** Monitoring the air while working on an incident is very important. It is a life safety issue. The gas monitors are

approximately \$750.00 each. Westside Fire has advised we can utilize their calibration system which is indeed a benefit.

The Thermal Imaging Camera is a necessary piece of equipment. It is very important to firefighters and to the public. Prevents a rekindle of a fire because it allows the crew to check for any hot spots not readily seen. It is also a life safety issue if a firefighter goes down in a structure, they can be found instantly. It would have been very useful in a recent chimney fire. Board member Ayers asked if the board needed to approve the purchase. It was determined there were monies available in the current budget and also utilizing extra UP funds. **Motion: Board member Ayers moved to approve the purchase of the Thermal Imaging Camera. Rubin seconded and the motion passed unanimously 5-0.**

The 3 4gas monitors will be purchased from the operating budget although Chief advised they are a capital purchase item.

**Report of the “new to the District” apparatus purchase:** The two new Tenders and Engine are currently being loaded and will soon be on their way to Mosier.

**Automatic Aid Agreement with Mid-Columbia Fire and Rescue:** Currently completing our part of the agreement. Should be able to present it at the next board meeting. Hood River County’s is complete. This will be an automatic dispatch for reported structure fires. Board member Ayers stated this is a huge asset. Chief Renault explained the ASA boundaries and how we will be first in for Mid-Columbia Fire and Rescue on some calls.

**Possibility of an agreement with Wasco County GIS mapping service:**

This is a service that would keep maps and map books updated throughout our District. It is expensive but in the event of a large wildland fire they would provide to us all the mapping that is needed. Mid-Columbia Fire and Rescue use this service.

The City of Gresham donated components for our Self-Contained Breathing Apparatus (SCBA). 10 face masks, 3 extra pack frames and 1 complete Rapid Intervention Kit (RIT). 10 extra cylinders. Now all our cylinders are 45 minute cylinders. All have been hydro tested and will be good until 2021.

Previously Mosier was a tag along on Hood River County’s SCBA grant, but due to the fact that we now have equipment that is newer than their SCBA equipment we have been dropped from the grant. By having us tag along it would have hurt their chances for success. They have assured us that they will continue with interoperability and assist us in writing our grant for SCBA when the time comes.

**6. Committee Reports:** None.

**7. Volunteer Reports:** Maggie reports there has been great attendance at both Fire and EMS drills. The department is now roughly ½ new volunteers. Folks are going out of town for training and the department is moving forward. She states she will solicit a volunteer to work on the hiring of the new Fire Chief process. Board member Ayers asked that she define dates the person would be available for meetings and report back to her.

8. **Correspondence:** None.

**Public Comment:** Ann VanOsdol reported she recently was at the fire station for city business and the picture on the wall was brought to her attention. It was a picture of herself, Vic Hamilton, Dave Yerges and Sue Hamilton when Mosier Fire got their first EMS kit. It was nice to see some of the Mosier fire history being displayed.

Board Member Reeves stated he received a call from a resident that recently had a chimney fire and wanted to express his pleasure with the response and performance of the Fire personnel.

Ann VanOsdol also stated that a resident relayed to her that she recently called for assistance and was extremely pleased with the people that responded to her. They were very professional and she felt totally safe in their care.

**Adjournment:** There being no further business the meeting was adjourned at 8:05.