

MINUTES

Mosier Fire District Board Meeting

Mosier Senior Center
500 East 2nd Street, Mosier, Oregon 97040
December 14, 2017

DIRECTORS PRESENT: Evans, Rubin, Sacamano, Reeves and Ayres.

STAFF/Volunteers: Renault, Herman, McNall and Oswald. Rhonda Starling excused

Public: Susan Gabay, Wade Root and Mike McKeag, Jim Appleton

CALL TO ORDER: Board President Evans called the December 14, 2017 meeting of Mosier Fire District to order at 6:04 pm.

Jane Herman was introduced as the volunteer recorder for the Fire District.

Board member Ayres moved to appoint Jane Herman as volunteer Recorder for Mosier Fire District. Rubin seconded and the motion passed unanimously.

Agenda Corrections/Additions: Item 1 in new business was tabled due to Rhonda not being present at this board meeting.

Public Comment:

1. Kris McNall stated new mailing lists need to be established for agenda notices and board announcements and another mailing list for the board packets. After discussion she was directed to implement those lists. She also stated postings should be made sooner than 24 hours prior to a board meeting and she will continue to help the recorder meet these goals.

2. Jim Appleton stated that he is objecting to the 11/8/2017 minutes. He feels the minutes do not reflect his comments and that they have been inaccurately summarized. He stated that he has not received written notice stating that in 30 days his contract would be terminated and until he receives that notice, he still should be getting wages and benefits.

Rubin stated the board needs to discuss this matter with legal and then get back to him. It was decided to table the 11/8/2017 minutes until the next meeting.

CONSENT AGENDA:

Minutes: Rubin made a motion to approve the 11/1/2017 and 11/9/2017 minutes. Reeves seconded and the motion passed unanimously.

The 11/8/2017 minutes were not approved and will be tabled until the January meeting.

Review/Approve Bills: Rubin moved to approve the bills presented for payment. Sacamano seconded and the motion passed unanimously.

New Business:

1. What to do with leftover funds was tabled until the January meeting when Rhonda will be present.
2. How to track incoming Joint Use Facility funds – Evans explained the funds received will stay in Mosier Fire District accounts and be designated with a tracking number to identify them as Joint Use Facility funds. Any accrued interest from these funds will also be held in the general fund and designated as the Joint Use Facility Fund. The City of Mosier signed off on the proposed Intergovernmental Agreement and incoming Funding for the Joint Use Facility Fund at their last council meeting. A committee of three (3) City members and three (3) Fire District members needs to be established. Ayres commented that she had some concerns about the project including a time limit on expending the funds and not having a set plan for the project. After discussion a committee was established for the project to work with the city committee. The committee for the project will consist of Chief Renault, Ayres and Reeves.
3. Creation of IGA with City of Mosier: **Ayres moved to approve the proposed Intergovernmental Agreement for holding of Incoming Funding for a Joint Use Facility and authorize the Board President to execute that agreement on behalf of the Board. Rubin seconded. The motion passed unanimously.**
4. SAFER Grant Update: Evans provided the board with an update on the SAFER Grant after communication with Danielle who is the SAFER Administrator in Washington DC. She advised the minimum budget restrictions do not apply. A current employee could be hired with the grant. The person who fills the grant position could also be hired for another job within the same department. 75/25 job duties would have to be clearly defined and documented. Ayres, Rubin and Chief Renault will develop an assessment of what a 75/25 job would look like. Evans stated he had spoken with MCFR and they in the past have applied for an extension on the grant so timelines can be shifted.
5. Consideration of Chief Position FTE: Evans stated he would like to establish a committee to look at the possibility of a position 75/25 that would include a Chief position and a Retention position. He is asking for a committee to explore this possibility and see what it would look like and if it would even be feasible or not. Ayres, Rubin and Chief Renault agreed to work on this.
6. Upcoming Training with George Dunkel: Training is scheduled for tomorrow, Friday the 15th of December. Sacamano advised he has been in contact with Dunkel on this training. Dunkel is currently in Bend and will be in Mosier at 08:30 in the am and would like the training to be concluded by 3:30pm. Sacamano stated coffee will be provided and his wife will be providing sandwiches.

Accreditation with DPSST will be addressed as well as what is the best way for the MFD board to move forward. Ayres stated that this would be a good time to see where the board is on establishing the goals set forth at an earlier meeting. She will bring the chart from the initial goal setting session to this meeting.

7. Chief/Training Officer Report: In addition to the report emailed previously to the Board Chief Renault had other items to report. He handed out the signed Resolution 2017-09 Authorizing the Fire Chief of Mosier Fire District to administer all burn permits. A problem with the water hydrants being flushed and tested within the City of Mosier has been identified and looking back on records he found it has not been done on a regular basis. Renault will work with the City of Mosier to ensure testing and flushing will be completed on a regular schedule. Chief Renault is exploring the possibility of surplusing Brush 81 to the City of Mosier for \$1.00. That would provide them with a 4 wheel drive unit. Snow plowing is a problem in the City. This 4 wheel drive unit might even be used for plowing. Mosier City is asking the Fire District to partner with them in asking Wasco County about doing some plowing. Several other options will also be explored. Next Wednesday Captain Young and Chief Renault will be meeting with Chief Palmer at Mid-Columbia Fire and Rescue to establish an Auto Aid Agreement for structure fires. The same agreement will be established with Hood River County. These agreements will ensure automatic response to any structure fire alarm. Policies are moving forward and will soon be posted on line. Evans then asked about the Board policies and procedures and stated they should be posted on the web page. The new Engine will be coming back on Friday. The SCBA seat replacement won't be available until mid-January. When all issues with the engine have been completed then it will be stocked with equipment. No date for it being placed in service has been established. Ayres asked if there have been any updates on insurance. Renault stated he is still looking into insurance, but the Engine is insured.
8. Volunteer Reports: Kris stated Renault is leading the volunteers to be a better, stronger team. Kris also thanked Board member Sacamano for hosting the Christmas party. All volunteers enjoyed it very much. Renault stated that at the Christmas party he gave all the volunteers a Saint Florian medallion and since Jane Herman was unable to attend he was giving the medal to her tonight. Saint Florian is the Patron Saint of Fire Fighters and on the back is the Fireman's prayer. Jane was surprised and delighted and thanked the Chief very much.

Board member Sacamano asked how a board would move forward in the search for a Fire Chief? After a discussion it was decided to ask Dunkel about the process at the training tomorrow. Board President Evans is still interested in combining the chief position and the retention position if that would be feasible.
9. Committee Reports: None.

10. Public Comments (only items not on agenda) Appleton asked President Evans when he could expect a response to the questions he previously asked, - in particular those regarding the 9/25/2017 minutes. He declared they were a travesty and did not reflect what was said. He said what he said was deleted and what he did not say was reported. President Evans stated he would be happy to revisit the issues and report back at the next meeting. President Evans stated some of Appleton's requests did not warrant a return comment. Appleton stated the minutes made him look bad and in his job search someone might ask to read the minutes.

Board member Sacamano asked if he could give Appleton a last bit of advice. He told Appleton folks appreciate all you did for this District but now you are squandering all that good will. You put in long hours and none of this is going to make you look better. The job has changed. You were a wonderful volunteer, but not a great Chief. The Board's job is to protect this Fire District/community with the best Chief.

Next Meeting: January 11, 2018 at 6pm.

Meeting Adjourned at 7:24 pm.

Submitted by Jane Herman, Recorder

Phil Evans, Board President

Joe Sacamano, Secretary/Treasurer