

Mosier Fire District Special Board Meeting
Mosier Fire Hall on Washington St.

DATE: May 25, 2017
6:00 p.m.

BOARD: Joe Sacamano, Joanne Rubin, Barb Ayers, Phil Evans

Absent: Darin Molesworth Excused:

STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung

MOSIER FIRE VOLUNTEERS & ASSOCIATES: Kris Mcnall, Ron Carrol, John Stein of SDAO, Mike Renault

ADDITIONS OR CORRECTIONS – Chief Appleton said he wanted the Board to view the interview he did with a with a reporter; Barb Ayers said she wanted to give a Training Officer update; and Kris Mcnall, a Team Mosier update.

CALL TO ORDER – Meeting was called to order by Board Member Phil Evans at 6:07 p.m.

1. Video clip viewing of Chief’s interview

The Board discussed it after viewing and suggested what portions should be removed. Chief Appleton said he would send the clip to the Volunteers and when he heard back from them as well, he would let the reporter know what to cut.

2. Team Mosier update

Volunteer Kris Mcnall noted that Team Mosier does not have an offer yet from UPRR and that UP is concerned about publicity regarding negotiations.

3. Training Officer update

Board Member Barb Ayers introduced Mike Renault, who is interested in the training officer position. She explained her process with the District’s attorney to have the language of the job contract reviewed and spoke to George Dunkel of SDAO. She said the attorney and SDAO recommended that the new hire be an employee and not an independent contractor as Ayers had originally proposed. John Stein of SDAO said the training officer should be under the operational supervision of the Chief and the training officer should provide monthly reports to the Board. Recorder Tracie Hornung asked if the position opening should be publically advertised; Stein suggested Ayers ask George Dunkel of SDAO about that.

Board Member Ayers made a motion to have the employment contract signed, after the scope of work (Attachment A) is completed and with the salary not exceeding \$500 per month, and with the position to be publically posted if needed. Board Member Joanne Rubin seconded. Unanimously passed.

4. Develop a process and calendar to enable creating MFD job descriptions

Mcnall handed out a list of MFD activities that she and volunteer Charles Young believe need to be done on a regular basis. She will email it to the Board members. Further discussion was tabled until the next regular meeting.

5. Strategic improvement planning led by John Stein, SDAO consultant

Stein said after attending the Board meeting thus far this evening, board training needs to be a priority. He explained the chain of command, and said employees need clear job descriptions so

they know what is expected of them. He then led a discussion, as follows, called Priority Planning Agenda, noting that there was time to get through only the first two items:

- 1) Status of Current Plans/Goals
- 2) Review Mission Statement. Stein asked all Board members, volunteers and Chief Appleton to score the items in the mission statement, which is: "Having provided for member safety first, Mosier Fire District protects lives, property and the environment for our customers and neighbors, while fostering professionalism, pride and leadership among our members."

After discussion, Stein said safety is an issue, protection is OK, and that professionalism, pride and leadership were also obvious issues.

It was noted that the SDAO planning work session for the Board is scheduled for all day June 9 at 9 a.m. Location to be determined.

Meeting adjourned at 7:48 p.m.

Approved this ____ day of _____, 2017

Attest:

Board President Darin Molesworth

Tracie Hornung, Recorder