

Mosier Fire District Board Meeting  
Mosier Fire Hall on Washington St.

DATE: March 9, 2017  
7:00 p.m.

BOARD: Joe Sacamano, Joanne Rubin, Barb Ayers, Phil Evans

Absent: Excused: Darin Molesworth

STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung, Bookkeeper Rhonda Starling

MOSIER FIRE VOLUNTEERS & ASSOCIATES: Maggie Goter, Charles Young

CALL TO ORDER – Meeting was called to order by Board Member Phil Evans at 7:08 p.m.

ADDITIONS OR CORRECTIONS – Evans added an agenda item about email addresses and Board Member Rubin added an agenda item re: office chairs.

BUSINESS FROM THE AUDIENCE – Charles Young requested that a discussion about the MFD strategic plan and service goals be added; Recorder Hornung noted that Item #5 of the agenda addressed that.

#### CONSENT AGENDA

1. Approval of Minutes – Feb. 21, 2017
2. Review/Approve Bills

Board Member Ayers asked to have Item #6 of the minutes changed to more accurately reflect what she read aloud at the meeting.

**Board Member Rubin made a motion to approve the consent agenda with the following change to Item #6 of the minutes from “Ayers also read aloud a letter she had written about strategic planning and the re-boot process” to “Ayers also read into the record the emails attached below.” Board Member Sacamano seconded. The motion passed unanimously.**

#### BUSINESS

##### 1. Volunteer Reports

MFD Volunteers President Maggie Goter noted that three of the volunteers had been working on acquiring Fire Fighter One status. She is one of them and will achieve that by the end of the month, and two more volunteers probably will soon. The Volunteers business meeting will be held later in March, with the date to be determined.

##### 2. Committee Reports

Chief Jim Appleton said there are none.

##### 3. Appoint Budget Officer

After a brief discussion,

**Board Member Evans made a motion to appoint Bookkeeper Rhonda Starling as the Budget Officer for the MFD 2017-18 budget planning process. Board Member Rubin seconded. The motion passed unanimously.**

##### 4. Election Update

Appleton said he had asked two people if they were interested in running for the board but has not heard back from them. Ayers brought up the idea of recruiting MFD volunteers to run for the board. It was explained that in the past the board had considered that idea and then rejected it. A discussion followed. Evans said he would search for the minutes that reflected that decision and distribute them to the board.

#### 5. Goals for Next MFD Board Meeting, 3/23/17

A discussion on establishing service goals for the department ensued. Appleton suggested the board contact SDAO or FDEA on how to go about doing that. Ayers handed out her research on what other fire departments have done regarding service goals. It was decided that the topic should be addressed at the 3/23/17 board meeting. It was also informally agreed that the upcoming temporary second monthly board meetings will be dedicated to strategic planning.

#### 6. Update on Mini-pumper

Appleton explained what the manufacturer told him about the cause of the delay for the delivery of the vehicle. To make up for the delay, the company has offered to pay MFD travel expenses. He said he and Young will drive the vehicle from its location in S. Dakota in April. Young added that the trip would be a good shakedown test for the mini-pumper.

#### 7. Chief's Monthly Summary

Appleton said his office computer had crashed and he wasn't able to print the February summary. A new computer was purchased and arrived today. He reported on a significant house fire that occurred this week in the district. He noted that only he and two volunteers responded, which is considerably too few according to NFPA. He said it shows the importance of recruitment of volunteers. He noted that MFD received assistance with the house fire from Mid-Columbia Fire District.

#### 8. Email Addresses

Evans said he would like the board to be able to use email addresses that weren't their personal ones. Young said he would help the members with email addresses that they can use strictly for MFD business.

#### 9. Office Chairs

Rubin said she was ready to buy chairs for MFD, as was approved at a previous meeting. She said she will look for the best deal. After discussion,

**Board Member Rubin made a motion to buy 10 chairs for a maximum of \$125 each. Board Member Sacamano seconded. The motion failed.**

CORRESPONDENCE – Hornung read from a letter from the Mosier School asking for donations for the Made for Mosier fundraiser. Goter said the Volunteers may donate something, and Hornung gave her the letter.

Meeting adjourned at 8:17 p.m.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2017

Attest:

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Board President Darin Molesworth

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Tracie Hornung, Recorder