

Mosier Fire District First Apparatus Subcommittee Meeting  
Mosier Fire Hall on Washington St.

DATE: December 9, 2013  
9:30 a.m.

MEMBERS: Ken Hudson, Pete Wright, Craig Funk  
STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung  
Absent:        Excused:        Public: District Volunteer Marc Berry

Chief Appleton said Craig Funk was interested in taking a leadership role in the Subcommittee, if the rest of the Subcommittee agreed.

**It was agreed by unanimous consensus that Funk would lead the Subcommittee meetings.**

CALL TO ORDER – Meeting was called to order by Craig Funk at 9:03 a.m.

ADDITIONS OR CORRECTIONS – None

BUSINESS FROM THE AUDIENCE – None

BUSINESS

1. Apparatus replacement discussion

Chief Jim Appleton recommended that the Subcommittee plan to have its final recommendations to the Fire District Board by April or May 2014. He added that the Subcommittee may want to expand its purview to include new fire station development and become a “capital advisory” subcommittee. Ken Hudson said he would check with the Board to confirm that they agreed, and would let the Subcommittee know their answer by the next meeting.

Funk suggested the Subcommittee create a mission statement and a list of its goals.

**A motion was made by Pete Wright that the Subcommittee adopt the following mission statement suggested by Funk:**

**The Subcommittee will develop a short-, medium- and long-term apparatus plan for Mosier Fire District and take its recommendations to the Mosier Fire District Board. Ken Hudson seconded the motion. The motion passed unanimously.**

A lengthy discussion ensued about the goals of the Subcommittee. Also, Chief Appleton handed out a report he created earlier in the year titled “Mosier Fire District – Long Range Planning 2013-2033.” Funk handed out a report he created titled “Mosier Fire Apparatus Age & Mileage NFPA” that showed that seven of the District’s vehicles are not compliant with the NFPA simply based on age. Appleton also explained the latest news regarding the possibility of the City of Mosier acquiring UPRR land upon which the Fire District might be able to build a station.

**After discussion, the following goals were agreed by unanimous consensus:**

**The Subcommittee will:**

- 1. Strive for consensus.**
- 2. Assess existing apparatus bay accommodations.**
- 3. Evaluate the needs of the Mosier Fire District based on existing apparatus condition, run type and call volume.**
- 4. Develop a systematic evaluation of existing apparatus.**
- 5. Recommend NFPA compliancy for new purchases and evaluate existing apparatus for NFPA upgrades.**
- 6. Develop a positive perception of the Mosier Fire District by purchasing safe, functional equipment.**
- 7. Keep the Mosier Fire District Board informed regularly.**
- 8. Keep the local community informed and give the community an opportunity for input.**

**It was also agreed by unanimous consensus that the Subcommittee will meet at least monthly until it has fulfilled its task.**

Funk suggested that the Subcommittee should meet in working session around a table. Appleton said he would reconfigure the Fire District office to allow for that.

Hudson said he would like the Subcommittee to receive a run list of recent fire and emergency calls. Appleton said he will produce such a list from January 1, 2012, to the present for the next meeting.

Hudson agreed to give a brief monthly update on the Subcommittee's progress to the Mosier Fire District board.

Funk said he would propose an agenda for the January 8, 2014, Subcommittee meeting and send it to the Subcommittee members by email.

Meeting adjourned at 11:53 a.m.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2014

Attest:

---

Craig Funk, Subcommittee Chair

---

Tracie Hornung, Recorder