

BOARD: Darin Molesworth, Glenn Bartholomew, Ken Hudson, LeeRoy Herman
STAFF: Fire Chief Jim Appleton & Recorder Jean Hadley
Absent: James Matthisen Excused: None

CALL TO ORDER

Meeting was called to order by Board President Darin Molesworth at 7:00 p.m.

ADDITIONS OR CORRECTIONS – Hadley asked the Board to consider the list of bills presented to them that evening in the consent agenda. Hadley asked the Board to add an item under Business regarding a letter from the City of Mosier staff terminating the IGA for Clerical Services. Chief Appleton asked the Board to include, during strategic planning, a discussion about renewal of his contract which is due for consideration on July 1, 2012.

BUSINESS FROM THE AUDIENCE – None

CONSENT AGENDA

1. Approval of Minutes April 14, 2012
2. Review/Approve Bills

A motion was made by Board Member Herman to approve the consent agenda including the list of bills presented that evening. Board Member Bartholomew seconded. There was no discussion. The motion passed unanimously

BUSINESS

STRATEGIC PLANNING–2012/2013 – See Chief summary for items related to budget for upcoming fiscal year.

Chief Appleton directed the Board to review the list included with his summary and spoke about consideration of Capital Improvements such as a Fire Station, apparatus, and other equipment such as Fire Trucks. Appleton said he sees most budget items as long term goals. Appleton said he has been in contact with Wasco County about shared use of the County Yard at State and Carroll Rd. and would like to write a letter to the County about a proposal of sharing that property. Appleton said there could be a need for a cultural and archeological survey and other exploration for estimating costs of property. Bartholomew said he was in favor of continuing that exploration and Hudson said it was a logical place for a fire house/station. With regard to apparatus Appleton said he would replace the first out brush rig engines and purchase something for fire and medical rescue. Appleton mentioned having one good fire engine and not limp-by with 3 trucks; consider this a high priority. Appleton displayed a truck on the computer screen and reported it at a cost of less than \$100,000 fully loaded and leased for \$10,000 a year the District could eventually own it. Appleton updated the Board about the current equipment and the need to replace some of it and asked for this to be considered in the next budget. Appleton suggested \$50,000 a year set aside in reserves. Hudson asked about the snow plow, front and rear, suggestion from Appleton included in his equipment summary. Appleton was considering the rural areas and did state that the road clearing is not the responsibility of the District. Hudson agreed and said the cost of snow plows on the District fire trucks is unnecessary. Appleton felt one good engine, a reserve engine, two brush rigs, and one tender is adequate as a revised apparatus list.

1. Budget timeline adoption with Budget officer appointment

Appleton reported that he contacted a few of the past budget committee members and has tentative approval from Mike Igo, Susan Gabay, and Marc Berry. Appleton mentioned Bill Reeves and Scott Baker who were on the committee in the past and have not yet committed.

A motion was made by Board Member Bartholomew to adopt the Budget timeline presented and appoint Barbara Irving as Budget Officer. Board Member Hudson seconded. There was no discussion. The motion passed unanimously.

2. City Fire Code language update and approval

The Board discussed the questions they had with regard to the City having authority to appoint the Chief without Board input or consent and it was explained how this will be in an advisory capacity which the Chief felt was critical in order to allow the Fire District to be involved with the City. The Attorney for the District said it was fine as written and common for this language.

A motion was made by Board Member Molesworth to approve the language presented in the updated City code with regards to the duties of the District. Board Member Herman seconded. There was no discussion. The motion passed unanimously

3. DRAFT Ordinance for cost recovery billings

Appleton felt it was time to proceed with scheduling a public hearing; however take the fee language out of the Ordinance and create a fee resolution. The ordinance should have language stating that fees are established and updated by resolution of the Board. Appleton said he has been in contact with other entities and requested copies of their fee schedules.

Appleton said he would like to announce two Public Hearings for the next meeting; an ordinance adopting the State Fire Code and an Ordinance related to billing of services provided to individuals and entities not paying into the taxing district. **Unanimous consensus of the Board was to proceed with the public hearing process to have the ordinance public hearings.**

4. Surplus turn-outs and old SCBA's

Appleton asked the Board to review the list provided to them in their packet and determine if they agreed that this equipment is considered surplus and can be sold. **A motion was made by Board Member Bartholomew to surplus the equipment; Surplus turn-outs and old SCBA's and Surplus Tender 83 (fuel truck). Board Member Herman seconded. There was no discussion. The motion passed unanimously**

5. Surplus Tender 83 (fuel truck) Appleton said Tygh Valley has expressed an interest in the tender rig. **Motion for business item #4 includes this item.**

COMMITTEE REPORTS – The report about the volunteers and their accomplishments are included in the Chief summary.

CORRESPONDENCE – The meeting notes from the public meeting about the storm and the response are still being compiled. The meeting was held for the public to talk about what was done right and what can be improved upon.

Meeting adjourned at 8:35 p.m.

Approved this 12th day of April, 2012

Attest:

Board President Darin Molesworth

Jean M. Hadley, Recorder