Mosier Fire District Board Meeting Mosier Fire Hall on Washington St.

BOARD: Darin Molesworth, Glenn Bartholomew, Ken Hudson, LeeRoy Herman

STAFF: Fire Chief Jim Appleton, Recorder Jean Hadley

Absent: James Matthisen Excused: None

# CALL TO ORDER

Meeting was called to order by Board President Darin Molesworth at 7:22 p.m.

ADDITIONS OR CORRECTIONS - None

**BUSINESS** FROM THE AUDIENCE – No audience present

#### CONSENT AGENDA

- 1. Approval of Minutes January 12, 2012
- 2. Review/Approve Bills

A motion was made by Board Member Hudson to approve the consent agenda as presented. Board Member Bartholomew seconded. There was no discussion. The motion passed unanimously

### **BUSINESS**

1. Set Strategic Planning date

The Board was asked to provide ideas for the upcoming fiscal year so the budget can be created with those items considered.

Unanimous consensus was to hold the strategic planning session at the next Board Meeting of March 8, 2012.

2. Upcoming budgeting process; time frame, planning for fiscal year 2012-2013, budget officers

DATE: February 9, 2012

7:00 p.m.

The Board was presented a document with a time frame showing non-specific dates for the budgeting process necessary to meet requirements for a budgeting process. Appleton spoke about apparatus replacement, equipment reserves, and suggestions regarding replacement of specific things. Appleton also spoke about using Attorney time for drafting ordinances, resolutions, and other legal needs. The Board discussed recruiting citizens for the budget committee.

3. Board approval for change from Reeves to Barbara Irving to access Social Security business services online

A motion was made by Board Member Bartholomew to approve employee access to use the Social Security Administration (SSA'S) Business services online as an authorized representative of Mosier Fire District. Board Member Herman seconded. There was no discussion. The motion passed unanimously

4. Update: Beetle Kill letter approved by City

Appleton explained actions taken to send out a letter to City property owners who have dead and/or dying trees and letting them know they need to be removed as well as consider thinning out other trees so that healthy trees will have a better chance of withstanding a beetle infestation, and possibly slow the disease. Appleton reported a good response from the property owners and in working together there might be an opportunity of funding. Appleton said he was beginning a map of the infestation in the rural area.

### 5. Discussion of Chief Summary Board Questions

The Board reviewed the summary of accomplishments of the volunteers and the Chief for the month. Hadley mentioned the two questions on the back of the summary which required the Boards attention. Appleton suggested discussing this further for **an ordinance establishing the fee schedule** of the services which the District has the authority to do. Appleton mentioned a place in Springfield Oregon that does billing and collections and charges \$15 for each collection they receive. Appleton suggested getting more information on how this works and what contracts are needed. Appleton suggested modeling the billing after what is done in Cascade Locks since their situation is so close to ours. Hadley asked about the ordinance process and suggested a fee schedule resolution which can be updated somewhat easily. Appleton reminded the Board that the billings will be for responses **having to do with non-residents** who do not pay the tax for the district. Appleton said he will have something for the Board at the next meeting.

Appleton had one more discussion having to do with a **Fire Prevention Code/Vegetation Management Ordinance**. Appleton recommended the District adopt the State Fire Code in an ordinance process. Appleton will supply more information and documents for the Board to consider.

Both of the ordinance items will include Attorney input and time to draft the ordinances for adoption. There will require a public hearing process.

# COMMITTEE REPORTS - None

CORRESPONDENCE – Bartholomew mentioned the request from Appleton to appropriately thank the people who responded during the power outage which became an emergency for a few citizens. **It was agreed that a representative from the Board will call and thank the people mentioned in a report of responses.** Appleton mentioned the response the volunteers had during the weather related incident and Bartholomew questioned the role of the FD during such an event. Appleton felt it was appropriate for the FD to consider responding as citizen outreach. Appleton felt there were a few citizens who require medical knowledge of their situation and identifying and checking on those citizens during any emergency event is the role of the District Fire Dept. Bartholomew felt that role should be defined clearly. Appleton reported of a meeting of the public where there will be an open discussion about what was done right, what more could have been done, and how to identify places with adequate facilities (generators and/or wood stoves) for help and response.

Meeting adjourned at 8:22 p.m.		Approved this 8th day of March, 2012
	Attest:	
Board President Darin Molesworth	-	Jean M. Hadley, Recorder