

Mosier Fire District Board Meeting
Mosier Fire Hall on Washington St.

DATE: April 14, 2011
7:00 p.m.

BOARD: Darin Molesworth, Ken Hudson, LeeRoy Herman
STAFF: Fire Chief Jim Appleton, Recorder Jean Hadley, Budget and Finance Jeanne Reeves,
Absent: Glenn Bartholomew Excused: James Matthisen

CALL TO ORDER

Meeting was called to order by Board President Darin Molesworth at 7:13 p.m.

ADDITIONS OR CORRECTIONS – None

BUSINESS FROM THE AUDIENCE – None

CONSENT AGENDA

1. Approval of Minutes March 10, 2011
2. Review/Approve Bills

A motion was made by Board Member Hudson to approve the consent agenda as presented. Board Member Herman seconded. There was no discussion. The motion passed unanimously

BUSINESS

1. IGA w/City of Mosier for clerical services

Molesworth turned this item over to Fire Chief Appleton who reported no changes or suggestions from the Attorney and asked the Board to finalize the agreement by approving the signature on the document by the Board president. Hadley reported the City's approval of the Mayor's signature.

Unanimous consensus of the Board present was to allow the Board President to sign the IGA.

2. Apparatus replacement plan

Fire Chief Appleton reminded the Board of the list he presented to them at a past meeting and asked for approval to move forward with the suggestions on that list.

A motion was made by Board member Hudson to adopt the Apparatus replacement plan. Board member Molesworth seconded. There was no discussion. Motion passed unanimously

3. Ordinances

Fire Chief Appleton asked the Board to allow Budget and Finance to present item #7. The Board agreed to change the order of presentation.

After item #7 Molesworth turned the meeting over to Fire Chief Appleton. Appleton reminded Council of the past conversation regarding a cost recovery ordinance and a Burn Permit Ordinance in cooperation with ODF. The Attorney might have something to add and he may ask for adoption of the Oregon State Fire Code. Appleton felt it was time to review a DRAFT of a resolution.

Unanimous consensus was to direct staff to present DRAFTS of Resolutions and Code Ordinances for Board review.

4. Paint/Maintenance list: Darin

Molesworth presented a list of improvements for all stations which he felt needed to be addressed; a few weatherization items, painting, and a couple maintenance items regarding the rollup door. It was agreed to contact Mid-Columbia Overhead Door Company for a quote regarding what maintenance was needed to fix the rollup doors with new seals and springs. Appleton said he would get quotes for the painting items on the list and check with the door company.

5. Credit card limit discussion

Molesworth asked Appleton what he felt was a reasonable limit. Appleton said \$2500 would be reasonable because of the cost of certain equipment, which is often needed immediately.

Unanimous consensus was to approve a credit card limit of \$2500.

6. Appoint budget officer and approve the budget timeline

Chief Appleton suggested himself as the budget officer and announced the next two meetings as budget related meetings. Appleton reported to the Board that the legal notices have been sent to the newspaper for printing. The meeting in May will include the budget committee meeting, with more meetings to follow if necessary, and June will be the budget hearing and adoption.

A motion was made by Board member Molesworth to appoint Fire Chief Appleton as Budget Officer and approve the budget timeline. Board member Herman seconded. There was no discussion. Motion passed unanimously

7. Select a Reporting option for Employment Department

Reeves reviewed with the Board the three reporting options, presented by the Employment Department of the State of Oregon, in the document included in the packet.

A motion was made by Board member Hudson to select option #2 presented in the letter. Board member Herman seconded. There was no discussion. Motion passed unanimously.

COMMITTEE REPORTS – None

CORRESPONDENCE – None

Meeting adjourned at 8:11 p.m.

Approved this 12th day of May, 2011

Attest:

Board President Darin Molesworth

Jean M. Hadley, Recorder