

## **Approved Mosier Fire District Board Minutes 9/9/10**

Darin called the meeting to order at 7:04 PM in the Mosier City Fire Station office.

Board members present included: Darin Molesworth, LeeRoy Herman, Ken Hudson, James Matthisen, and Glenn Bartholomew.

Others present: Chief Jim Appleton

Items discussed/actions taken:

Ken proposed and James seconded a motion to approve the minutes, as drafted, from the 083010 Board meeting. It was unanimously approved.

Chief Appleton expressed a need for a credit card for purchasing maintenance/repair parts that can not be charged to one of the Departments existing accounts. An example would be on-line parts purchases. Without the card, one of the firemen must use his/her personal funds to make the purchase and then wait for reimbursement. After discussion, Chief Appleton was asked to gather additional information from CenterPointe Community Bank and the issue will be discussed again at a future meeting.

Chief Appleton advised the Board that he has 5 firefighters, including himself, enrolled in upcoming EMT training. He also advised that it may be necessary to adjust the Department's regular training night to avoid a conflict with the EMT training. He will discuss this issue with the volunteers at their next scheduled meeting.

Chief Appleton advised that he and volunteer firefighter Pete Wright will participate in Instructor Training after which they will be able to conduct the majority of training required by the Department's volunteers.

Chief Appleton advised that the first phase of hose testing, previously approved, will take place next Monday (9/13/2010) with a survey of the Department's existing hoses.

Chief Appleton advised that he is looking for firefighters to attend a four day (two weekends) Pumper/Operator Course.

Chief Appleton recommended that the Board consider the advisability and impact of adopting the Oregon Fire Code. After some discussion it was decided that no immediate action was required and to discuss the issue further at a future date.

Chief Appleton recommended the Board consider adoption of a cost recovery ordinance. The Board generally agreed that there are Department actions (plan review, permits, etc.) that may warrant cost recovery. The Board decided that further discussion at a future meeting was required.

The Board briefly revisited the need for establishing a long range plan for the District/Department. Board members were asked to review the Portland Fire Departments long range plan for elements that may apply to Mosier. Chief Appleton will work with retired Portland Firefighter Craig Funk to help identify items that are important for us. The Board plans to discuss this item further.

The Board briefly discussed the need for board training. Chief Appleton will work with Jane Herman to obtain an electronic version of the Mid-Columbia Fire and Rescue Board of Directors Policy Manual to use as a guide for developing policies for our Board. Glenn will contact the Special Districts Association of Oregon to see if they offer any training that the Board can take advantage of.

Chief Appleton was asked by James how the Department is doing in responding to compliance requirements. Chief Appleton replied that with the help of Jane Herman the Department was making progress. The Board discussed the need to begin developing operational guidelines and procedures. Jane has previously provided copies of Mid-Columbia's guidelines and procedures that will be a valuable asset when the Department starts to develop its own.

The Board discussed the size of bond required for the Board Treasurer, and if a similar bond was required for the other Board members authorized to sign checks. Ken will check further and advise for future Board action.

Chief Appleton advised that he will be purchasing a Stihl weed cutter with a metal blade for removing black berries and other preventative clearing. Money for the purchase will come from the Fuels Reduction Grant.

The next Board meeting is tentatively scheduled for Thursday Oct 14th at 7PM at the Mosier City Fire Station office.

Darin adjourned the meeting at 8:45PM.

Glenn Bartholomew

Interim Secretary

[barts@mosierwinet.com](mailto:barts@mosierwinet.com)