

Mosier Fire District Board Meeting
Mosier Fire Hall on Washington St.

DATE: July 11, 2013
7:00 p.m.

BOARD: Ken Hudson, Lee Roy Herman, Vic Hamilton, Glenn Bartholomew, Darin Molesworth
STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung
Absent: Excused: Public: Vaughn Swanson and District Volunteer
Pete Wright

CALL TO ORDER – Meeting was called to order by Board President Darin Molesworth at 7:17 p.m.

ADDITIONS OR CORRECTIONS – Added to the Board packet were a list of bills paid and an updated copy of the fiscal-year-end profit and loss report

BUSINESS FROM THE AUDIENCE – None

CONSENT AGENDA

1. Approval of Minutes – June 13, 2013
2. Review/Approve Bills

Board President Molesworth asked if there was any discussion. Board Secretary Bartholomew, who led the June 13 Board meeting, apologized for allowing it to get “out of hand.” Bartholomew made a motion to approve the consent agenda as presented. Board Member Hamilton seconded. The motion passed unanimously.

BUSINESS

1. Fiscal-year-end financials

The Board reviewed the fiscal-year-end balance sheet and profit and loss report. Chief Appleton noted that in most categories the District was on or under budget.

2. Update on Mosier Fire District accreditation process

Chief Appleton reported that one of the chiefs from Mid Columbia Fire & Rescue will evaluate him on July 29 for his Instructor 1 certification. When the evaluation is accepted by the Oregon Department of Public Safety Standards and Training (DPSST), the Fire District can then enter into an accreditation agreement with DPSST. The agreement will allow the District to certify volunteers “in-house,” with the exception of Appleton who will need three officers from neighboring districts to do an evaluation of him for his Fire Fighter 1 certification. When his certification is accepted by DPSST he will be able to certify others. Appleton estimated the process could possibly be completed in September but added it will be up to DPSST.

On a related subject, Appleton said he got a call from the Insurance Service Office (ISO) today and was told that a local consultant will be calling sometime soon. At this point, Appleton said he doesn't know everything that the consultant will request of the District but as he finds out he will keep the Board informed. He said it will include a review of District records but may also include a water-supply demonstration. He said he believes that at the end of this process both the rural and city districts' ISO ratings will be improved.

3. Chief's monthly summary

The Board reviewed the handout of the Chief's Summary, which includes the actions of the volunteers and duties of the Fire Chief for the month of June. A discussion ensued about replacing the tank on T88 and the mechanical issues of other equipment.

Appleton added that he had recently spoken with a representative of the Special Districts Association of Oregon who is also a former OSHA inspector. Appleton said by the end of the year the District may be ready to have an OSHA audit but there is still a lot of work to be done before then. He said OSHA will look at the District's recordkeeping, policies and procedures, and responsibilities to employees. He was told that the policies he has been writing for the District are what OSHA will be looking for as they relate to state law. Appleton said he would forward a link with the appropriate state law to the Board members. He learned in his discussion with Special Districts that one of the things that needs to be changed immediately is to have a Safety Committee for the District, not just safety meetings. He recommended that the current safety meetings continue but that the Safety Committee implement quarterly inspections. He suggested the committee be made up of a Board member, a firefighter and himself. He asked if any Board member was interested in being on the Safety Committee. There was no response, but Appleton asked that any Board member who may decide to volunteer to contact him before the August business meeting.

COMMITTEE REPORTS – None

CORRESPONDENCE – None

Meeting adjourned at 7:56 p.m.

Approved this ____ day of _____, 2013

Attest:

Board President Darin Molesworth

Tracie Hornung, Recorder