

Mosier Fire District Capital Advisory Subcommittee Meeting
Mosier Fire Hall on Washington St.

DATE: May 13, 2014
9:30 a.m.

MEMBERS: Ken Hudson, Pete Wright, Craig Funk
STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung
MOSIER FIRE DISTRICT BOARD MEMBER: Darin Molesworth
VOLUNTEERS: Marc Berry, Charles Young, Ellen Dittebrandt
Absent: Excused: Public: Jim Morgan, HME Sales Rep

CALL TO ORDER – Meeting was called to order by Craig Funk at 9:36 a.m.

The meeting began outside in order to view a fire truck presented by Jim Morgan of HME. The truck is representative of a model the Subcommittee may consider recommending to the Board for purchase. Following the review of the truck, including many questions and answers about the vehicle, the Subcommittee returned to the District office. It was agreed the truck's tanks would be filled with water later that day and Appleton would take a test drive to see how the vehicle handled.

ADDITIONS OR CORRECTIONS – Chief Appleton added to the agenda a “Utility/Command Vehicle Pros and Cons” sheet he had compiled and suggested it be included in the next meeting's agenda. Later in the meeting he added two “Fact Sheets” from Municipal Leasing Credit Corp.

BUSINESS FROM THE AUDIENCE – None

APPROVAL OF MINUTES

Craig Funk suggested the phrase “10% savings” be changed to “10% reserve fund” in Item #2 of the April 25, 2014, minutes.

Pete Wright made a motion to approve the minutes as amended. Ken Hudson seconded it. The motion passed unanimously.

1. Board Member Hudson's report from previous Fire District Board Meeting

Hudson said the Board had had its annual Budget Meeting at its May 8 meeting. A discussion followed regarding the 2014-15 budget, the Capital Reserve Fund and local taxes the District receives. Appleton asked the Subcommittee to think about what it prefers in a possible new District fire station because he wants to add the topic to the Subcommittee's May 27 meeting agenda. Funk suggested each of the Subcommittee members send an email to each other before the next meeting stating their ideas about what the station should include in order to expedite the May 27 discussion, but cautioned them to stay within the confines of the open meetings law by not agreeing or disagreeing with the others' information or to make any decisions about the information. Appleton said he will prepare a sketch of what he envisions for a second floor of the proposed station for the next Subcommittee meeting. He added that he will ask the Volunteers at their next business meeting to also weigh in with their ideas about the proposed station. Funk suggested that the District may want to build a larger footprint than what is currently deemed necessary as it would probably be less expensive to complete the building in stages than to build an entirely new addition in the future. Appleton said he doubted the District can grow much larger and suggested the only possible addition might eventually be a new vehicle bay. Wright

said he agreed with making the building expandable saying it was necessary to minimize expenditures. Funk said he thought the building should be more than a fire station and should be a community building, adding that in a community as small as Mosier it would not be “responsible” to build it for only one purpose.

2. HME Sales Rep Jim Morgan Mini-Evo Engine

This topic addressed above.

3. Finalize Phase I Financing Recommendation

Funk reminded the Subcommittee that it should have its recommendation for Phase I of the apparatus purchasing plan ready for the June meeting of the Mosier Fire District Board. Hudson noted that the next fiscal year’s budget had been approved by the Budget Committee last week and questioned the need to have the report ready by June. Funk said it would be difficult for the Subcommittee to move on to its longer term spending recommendations until Phase I is approved. A discussion followed on the pros and cons of financing purchases as opposed to paying cash for them, as well as how to balance paying cash for some purchases and financing others. The Subcommittee reviewed again the “Mosier Apparatus & Station Financial” spreadsheet which was compiled by Funk and discussed at the previous Subcommittee meeting. Funk noted that it was “a balancing act” to structure a plan that would allow over time for the purchase of vehicles, as well as the building of a new station. Appleton handed out “Fact Sheets” from Municipal Leasing Credit Corp. as examples of financing possibilities for fire vehicles. After more discussion about financing,

Wright made a motion to accept the Phase I financial figures as written in Funk’s spreadsheet. There was no second. A discussion followed with Hudson saying he had reservations about the utility vehicle purchase included in the spreadsheet as well as some of the figures in the spreadsheet until he had more information about other new or used vehicles that might be possibilities for purchase. There was a discussion about how Wright’s original motion could be rephrased. When no solution was found, Wright withdrew his motion and suggested tabling this agenda item until the next Subcommittee meeting. Funk and Hudson agreed.

4. Format and review timelines for Preliminary Apparatus Report

Funk suggested he write a draft report which can be discussed at the next Subcommittee meeting. Wright and Hudson agreed.

Meeting adjourned at 12:23 p.m.

Approved this ____ day of _____, 2014

Attest:

Craig Funk, Subcommittee Chair

Tracie Hornung, Recorder