

Mosier Fire District Capital Advisory Subcommittee Meeting
Mosier Fire Hall on Washington St.

DATE: February 25, 2014
9:30 a.m.

MEMBERS: Ken Hudson, Pete Wright, Craig Funk
STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung
Absent: Excused: Public:

CALL TO ORDER – Meeting was called to order by Craig Funk at 9:37 a.m.

ADDITIONS OR CORRECTIONS – Subcommittee Chair Funk suggested adding an agenda item regarding the impending auction in Portland of a surplus vehicle.

Subcommittee Member Wright made a motion to add the agenda item. Subcommittee Member Hudson seconded. The motion passed unanimously.

BUSINESS FROM THE AUDIENCE – None

APPROVAL OF MINUTES

Chief Appleton noted that in the January 23, 2014, minutes Wright was referred to as a Board Member but should be referred to as a Subcommittee Member. Funk noted a spelling error.

Subcommittee Member Hudson made a motion to approve the January 23, 2014, minutes as amended. Subcommittee Member Wright seconded. The motion passed unanimously.

BUSINESS

1. Hudson update from previous Fire District Board Meeting

Hudson said he told the Fire District Board at its February 13 meeting that the previous Subcommittee meeting had had an ambitious agenda with interesting discussions, and that the Subcommittee was moving along.

2. Impending auction of possible vehicle for Mosier Fire District

Funk said an auction of surplus vehicles was scheduled for February 28. He suggested the Subcommittee might want to consider bidding on one of the available SUVs for use as a business/EMS/command vehicle for Mosier Fire District. The vehicle he recommended is a 2007 four-wheel-drive Suburban with 75,000-80,000 miles on it and with a starting bid of \$10,000. Wright said he had checked Blue Book prices for that vehicle and it was \$21,465. Hudson noted that the Fire District Board had recently voted not to buy a business/EMS/command vehicle. After discussion, the Subcommittee informally agreed not to pursue buying the vehicle.

3. Determine format for Final Report to Board (June)

Funk asked the Subcommittee what sort of format they would prefer for the report to the District Board. It was informally agreed that a spreadsheet would be best. Hudson said it should include a

list of priorities in terms of apparatus, and Appleton added that it should also contain estimated costs, phasing of purchases, and financing possibilities. Funk noted it should also include similar information regarding the building of a new station. Funk said he would write a summary for the report based on a consensus of the Subcommittee. Wright asked if there was anything the Subcommittee should do after the presentation of the report to the Board. Funk suggested that the Subcommittee could be involved in helping Appleton “spec” products to purchase, as well as producing Requests for Proposals, if the Board agreed. Appleton said he would also like the Subcommittee involved in conceptualizing a new fire station. He said that he will soon begin drafting the 2014-15 District budget and hoped he could have some cost estimates from the Subcommittee by the end of April, noting that the estimates would not represent a final commitment of the part of the District. He also said the Subcommittee did not need to wrap up its work by June, when the budget will be approved. Funk asked the other Subcommittee members for approval to work with Appleton to develop cost estimates for the spreadsheet report. Both Hudson and Wright agreed.

4. Finalize Phase 1 apparatus recommendations (from prior meeting)

Funk referred to the previous meeting minutes and suggested that the list of apparatus priorities agreed upon should be changed, with #3 (Eventually purchase a newer tender with 2,000-3,000 gallon capacity) moved to Phase 2, and #4 (Replace E86) moved from Phase 1 to Phase 3 or 4. He asked what phase the proposed SUV discussed earlier should be moved into. A discussion followed on the pros and cons of purchasing such a vehicle, with Funk adding that he would like consensus on including it in the list of priorities. Hudson asked the following: if he was in consensus on the issue but voted against it in his role as a District Board Member, would the other Subcommittee members be upset? Funk and Wright said no. Hudson said he was willing to include the SUV in the list of the Subcommittee’s priorities for future consideration of the Board. Funk then included it in Phase 1.

It was agreed by unanimous consensus that the following vehicles are included in Phase 1:

- 1) A Type 5 or 6 Brush Unit**
- 2) Retrofit T85 with an automatic transmission**
- 3) SUV for use as a business/EMS/command vehicle**

A discussion followed on the differences between a Type 5 and 6 Brush Unit, the pros and cons of buying new vs. used, and what equipment should be on the unit. Wright suggested developing a monetary cap for purchasing the Brush Unit. Funk suggested proposing a low and high estimate for the spreadsheet report.

Funk noted that when prioritizing what apparatus to purchase it is a good idea to create a long-term rotation plan for the fleet.

Another discussion ensued on the pros and cons of financing purchases vs. paying cash for them.

After a lengthy discussion about the District’s existing tenders, **it was agreed by unanimous consensus that priority #2 (Retrofit T85 with an automatic transmission) in the Phase 1 list (above) would be changed to Sale of T85. Replacing T85 with another vehicle of a similar or larger size will occur in Phase 1.**

5. Surplus Apparatus -- what can go now?

Appleton said that for now, because existing apparatus frequently breaks down, he prefers not getting rid of any apparatus so that there are enough vehicles when another breaks down.

Meeting adjourned at 12:04 p.m.

Approved this ____ day of _____, 2014

Attest:

Craig Funk, Subcommittee Chair

Tracie Hornung, Recorder