

Mosier Fire District Board Meeting  
Mosier Fire Hall on Washington St.

DATE: August 10, 2017  
6:00 p.m.

BOARD: Joe Sacamano, Barb Ayers, Phil Evans (via phone), Todd Reeves, Joanne Rubin

Absent:                      Excused:

STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung, Bookkeeper Rhonda Starling,  
Training Officer Mike Renault

MOSIER FIRE VOLUNTEERS & ASSOCIATES: Kris Mcnall, Craig Funk, Terry Moore

PUBLIC:

CALL TO ORDER – Meeting was called to order by Board President Phil Evans at 6:02 p.m.

ADDITIONS OR CORRECTIONS – Chief Appleton added the issue of finding a new location for Board meetings and Bookkeeper Starling added PERS addition for Training Officer Renault.

BUSINESS FROM THE AUDIENCE – None

CONSENT AGENDA

1. Approval of Minutes
2. Review/Approve Bills

**Board Member Rubin made a motion to approve the consent agenda as presented. Board Member Reeves seconded. The motion passed unanimously.**

BUSINESS

1. Volunteer Reports

Volunteer Kris Mcnall said thanks to the new training program led by Mike Renault, several new people are expected to become volunteers

2. Committee Reports

A draft of the Board Policy Manual, created by the Policy Committee, was distributed. Starling asked the Board to send comments to her before the Sept. 14 Board meeting to incorporate into the second draft.

Rubin presented the final draft of the MFD chief job description which was included in the Board packet. A discussion followed on the difference between a job description and a personal services contract.

**Board Member Ayers made a motion to approve the final draft of the MFD chief job description; Board Member Reeves seconded. The motion passed unanimously.**

It was informally agreed that Evans, Rubin and Susan Gabay of the Policy Committee will create a draft of a personal service contract for the chief position.

Appleton noted that the new mini-pumper is done and a final test of it will be completed soon. There is a possibility the truck will briefly be in Mosier next weekend before it is delivered to the testing location. He also recommended that the Capital Advisory Committee resume meeting regularly. Current members are Volunteer Charles Young, Reeves and Appleton. Appleton added that the Station Development Committee may meet one more time, and consider reviewing the feasibility of downsizing the MFD portion of the proposed joint use facility in downtown Mosier and improving the State Rd. station. A second public meeting of the MFD and the City to discuss the proposed facility is scheduled for 5 p.m. Aug. 24 at the Mosier Community School.

3. Vote on acceptance of UP settlement offer

The settlement offer was distributed and discussed. After discussion,

**Rubin made a motion that the Fire District Board accept the terms of the Union Pacific Railroad's offer sheet subject to further negotiation of the release terms, and authorize Team Mosier to negotiate a final agreement with Union Pacific Railroad on behalf of the City, the School and the Fire District according to the terms of the offer sheet. She further moved that the Fire District Board authorize the Board President to execute the UPRR offer sheet. She further moved that the Fire District Board authorize the Board President to execute a final agreement consistent with the terms of the offer sheet on behalf of the Fire District without further action by the Fire District Board. Board Member Reeves seconded. The motion passed unanimously.**

**Rubin made another motion that the Fire District Board accept the recommendation of Team Mosier with respect to the allocation of the \$400,000 Mosier Community Fund identified in the UPRR offer sheet. Board Member Ayers seconded. The motion passed unanimously.**

Terry Moore noted that MFD was well represented by Mcnall at the last Team Mosier meeting.

4. Where to keep state funding allotment for joint use facility

The state of Oregon will send the funds to one payee only, the City of Mosier. After discussing the issue with MFD and City attorneys, Evans said he believed it would be easier and less expensive than an escrow account to allow the City to hold the funds in a separate account. He noted that specific language will have to be written regarding the arrangement. Ayers said she wasn't comfortable accepting the funding until there was a specific plan for how it would be spent.

**Evans made a motion to allow the City of Mosier to set aside a separate fund specifically for the \$500,000 from the state for a joint use facility. Board Member Rubin seconded. Board Members Sacamano, Reeves, Rubin and Evans voted yes; Board Member Ayers voted no. Motion passed.**

5. Apparatus Safety Survey report

Reeves and the Chief did the review. Reeves said he was pleased with what they found.

6. Update on Station Feasibility Study

Addressed earlier in the meeting.

7. Mosier Creek bridge construction and future plans

Ayers said she was concerned about the design of the ODOT bridge upgrade regarding safety issues. The Chief and other members of the Board said they didn't believe MFD had any control over the design. Ayers said she will ask a person familiar with this project to address the MFD Board.

8. Chief's and Training Officer's monthly summary

Renault passed out his written report. He added that he and the Volunteers had recently reviewed all the firefighting equipment, and also that he had contacted ODF and now there is language to help create a policy for fire shelters for wildland incidents. There were no questions regarding the Chief's written summary.

9. Location of Board meetings

The Chief recommended the Mosier Senior Center for MFD Board meetings. Mcnall said that if the Center allows it, she suggested compensating the Center in some way. A variety of ideas were suggested. Sacamano said he would discuss the idea with the Senior Center manager.

10. PERS addition for Training Officer Renault

Starling explained that because Renault earned hours from other employers he is required to be included in PERS through MFD even though he works fewer hours than normally required. She noted that the MFD budget was passed before she learned that. She will now include him in PERS.

The meeting adjourned at 8:08 p.m.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2017

Attest:

\_\_\_\_\_  
Board President Philip Evans

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Tracie Hornung, Recorder