

Mosier Fire District Special Board Meeting
Mosier Fire Hall on Washington St.

DATE: June 22, 2017
6:00 p.m.

BOARD: Joe Sacamano, Joanne Rubin, Barb Ayers, Phil Evans

Absent: Darin Molesworth Excused:

STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung, Bookkeeper Rhonda Starling

MOSIER FIRE VOLUNTEERS & ASSOCIATES: Todd Reeves

ADDITIONS OR CORRECTIONS – Chief Appleton noted that the Station Development Committee will meet again next Monday.

CALL TO ORDER – Meeting was called to order by Board Member Phil Evans at 6:10 p.m.

PUBLIC INPUT – None

BUSINESS

1. Approval of minutes

Board Member Evans made a motion to approve the minutes of June 7 & 8 as presented, and June 9 as amended (adding “Re-boot” at the beginning of the first bulleted item). Board Member Rubin seconded. The motion passed unanimously.

2. Adoption of budget

The public hearing for the 2017-18 proposed budget was held June 8. Following the hearing it was agreed that because it had been recently determined that the new Training Officer position will be a staff position instead of an independent contract, minor changes were needed to the proposed budget. Budget Officer Starling made the changes and explained them at this meeting.

Board Member Sacamano made a motion to approve the 2017-18 budget. Board Member Rubin seconded. The motion passed unanimously.

3. Continued discussion on re-boot process

4. Strategic planning goals check of 4 selected priorities from 6//9 Board workshop
Items 3 & 4 were combined. Board Member Ayers posted sheets of paper on the wall from #3 of the Complete Short Term Plan/List of the 2017 Work Plan. Dates of expected completion and who will lead each task were determined as follows:

- 1) Board policy manual: Complete by August; Ayers
- 2) Training program: Completed; moved to Operations
- 3) Removed unsafe apparatus/analyze: Start in July, first meeting August; Todd Reeves & Chief Appleton
- 4) Comprehensive review of Chief with metrics, delegation, objectives, timelines: Complete Sept.; Evans, Rubin & Susan Gabay
- 5) Fire Chief job description: Start June 26, complete Sept. (before Step 4); Evans, Rubin & Gabay
- 6) Standards of Cover, tool for community outreach; delay; Chief (Chief will present a sample at the July 13 Board meeting & discuss formatting)
- 7) Priority Planning document: This is it, execute

- 8) A. Administrative policies updated/missing: Start August, complete December; Ayers, Chief, Gabay, Maggie Goter & Rhonda Starling
B. Operations: Start August, complete?; Chief
- 9) Job description for all personnel: Start June, complete July; Sacamano, Rubin, Ayers

5. Board packets
Tabled.

6. Resignation of Charles Young from Team Mosier
Young, a MFD representative on Team Mosier, has recently been elected to the Mosier School Board, and, it was noted, cannot legally be on both Team Mosier and the school board. A discussion ensued about whether to replace him. A decision was not made but the issue may be discussed at a subsequent MFD meeting.

Meeting adjourned at 7:38 p.m.

Approved this ____ day of _____, 2017

Attest:

Board President Philip Evans

Tracie Hornung, Recorder