

Mosier Fire District Board Meeting  
Mosier Fire Hall on Washington St.

DATE: June 11, 2015  
7:00 p.m.

BOARD: Glenn Bartholomew, Joanne Rubin, Joe Sacamano, Phil Evans  
Absent:           Excused: Darin Molesworth  
STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung  
Public: Mark Cherniack, Mac Jervey, Susan Gabay

CALL TO ORDER – Meeting was called to order by Board Secretary Bartholomew at 7:09 p.m.

ADDITIONS OR CORRECTIONS – Added to the Board packet was a list of bills paid. Bartholomew said he wished to add a discussion about a recent phone call from a member of the public.

BUSINESS FROM THE AUDIENCE – None.

OATH OF OFFICE FOR 4 BOARD MEMBERS – This item was incorrectly added to the agenda and did not take place.

#### CONSENT AGENDA

1. Approval of Minutes
2. Review/Approve Bills

**Bartholomew made a motion to approve the Consent Agenda. Board Member Rubin seconded. The motion passed unanimously.**

#### ➤ **Budget Hearing for adoption of 2015-2016 Budget**

Bartholomew suspended the regular meeting at 7:14 p.m. and opened the Budget Hearing. No comments by the public were made. He closed the hearing at 7:15 p.m.

**A motion was made by Bartholomew to approve the budget as presented. Rubin seconded. Motion passed unanimously.**

#### BUSINESS

1. Volunteer Reports -- None

2. Committee Reports

Appleton said the first meeting of the Station Development Committee was scheduled for Saturday, June 13. He said it was an introductory meeting to have the participants – Paul Citoli, Terry Moore, Craig Dorsey and Board Member Evans -- get to know each other. Subsequent meetings will be publicly noticed.

3. Policy/Procedures Review: Conflict of Interest, Orienting New Board Members, Sample of Board Powers and Responsibilities

Mark Cherniack referred to written material as titled above that was included in the Board Meeting packet and based on language suggested by Special Districts Association of Oregon. He and Gabay, who comprise the Policy Advisory Committee, had modified it somewhat and, except for minor changes in verbiage or grammar, said they believed it was ready to be voted on by the Board.

**Bartholomew made a motion to approve the policy language with minor changes to be made as noted above. Rubin seconded. Motion passed unanimously.**

Cherniack added that he and Gabay are retiring from the PAC but the Committee will continue on an ad hoc basis, and that he and Gabay can help the Board if called upon. He and Gabay suggested the Board continue with the process of reviewing and adopting Fire District policies. Gabay noted that the Chief's performance evaluation needs to occur very soon and she will help with that. At this meeting Appleton re-emailed an Employment Agreement document to the Board. Evans said within the week he would research and send out to the Board the performance evaluation language suggested by Special Districts. It was informally agreed that the Board will then have one week to review the language, and those interested will hold a short committee meeting before the regular July 9 Board meeting to discuss and decide upon an evaluation procedure and document to present to the full Board for approval. Appleton reminded the Board to look at his existing employee contract. Gabay suggested that the Chief's evaluation take place in an executive meeting at the regular August Board meeting.

4. Phone call from member of the public

Bartholomew noted that Richard Morgan, who had written a letter to the Fire District last December, had called him recently with more complaints about the Fire Chief. The issue was discussed. Appleton said he would re-email to the Board his original response to Morgan's issues that he sent to the Board a few months ago. Bartholomew said he would summarize the issues brought up by Morgan in the phone call and email it to the rest of the Board. Hornung was asked to email to the Board Morgan's letter. The Board asked Bartholomew to draft a letter to Morgan and, before sending to Morgan, to send it to the Board and the District's attorney for review.

5. Chief's Monthly Summary

Not discussed.

Meeting adjourned at 8:31 p.m.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2015

Attest:

\_\_\_\_\_  
Board President Darin Molesworth

\_\_\_\_\_  
Tracie Hornung, Recorder