

Mosier Fire District Board Meeting
Mosier Fire Hall on Washington St.

DATE: April 9, 2015
7:00 p.m.

BOARD: Glenn Bartholomew, Joanne Rubin, Phil Evans
STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung
Absent: Excused: Joe Sacamano, Darin Molesworth
Public: Mark Cherniak, Susan Gabay, Von Swanson, Mac Jervey

CALL TO ORDER – Meeting was called to order by Board Secretary Glenn Bartholomew at 7:08 p.m.

ADDITIONS OR CORRECTIONS – Added to the Board packet was a list of bills paid. It was agreed the following items would be added to the agenda: Contract for Vehicle, and Vehicle Donation from Portland.

BUSINESS FROM THE AUDIENCE – None

CONSENT AGENDA

1. Approval of Minutes
2. Review/Approve Bills

Board Member Rubin made a motion to approve the Consent Agenda. Board Member Evans seconded. The motion passed unanimously.

BUSINESS

1. Volunteer Reports

Chief Appleton said the Volunteers have representatives on the Budget and Policy Advisory committees. He is confirming with the District attorney that that is acceptable as long as they don't vote.

2. Committee Reports

Capital Advisory Committee Representative/Board Member Rubin asked Appleton to address the topic. Appleton gave a history of the CAC, and noted that Susan Gabay and Mark Cherniak had taken the lead on the new Policy Advisory Committee as well as the Budget Committee. Rubin is the Board representative on the PAC. Appleton added that a new committee to advise on the construction of a new fire station would also probably be forming soon. He suggested the Board formally appoint members to the Budget Committee.

Bartholomew made a motion to appoint Susan Gabay, Mark Cherniak, Brent Foster, Wade Root, Mac Jervey, himself, and Maggie Goter (non-voting member) to the Budget Committee. Rubin seconded. The motion passed unanimously.

After discussion it was informally agreed that the Board will be guided by recommendations of the Policy Advisory Committee, and the Policy Advisory Committee will help guide the Budget Committee and Capital Advisory Committee.

3. Contract for Vehicle

Appleton summarized the quote received by Randco for vehicle options for the Board-approved construction of a water truck on a free, used military chasis to be acquired soon. He said the quote was \$77,500 but did not include a few other items that Appleton suggested were needed. Rubin noted that last month the Board had formally approved up to \$90,000 for the construction.

Rubin made a motion to execute the Randco contract up to \$90,000 after the Capital Advisory Committee agrees on specific vehicle options. Evans seconded. The motion passed unanimously.

4. Vehicle Donation from Portland Fire & Rescue

Appleton said Portland has a 1989 Type 1 mini-pumper available for free. He asked the Board if he should pursue it.

Rubin made a motion to authorize the Chief to make a sound decision on acquisition of a fire truck from Portland Fire & Rescue. Evans seconded. The motion passed unanimously.

5. Agreement with Wasco County Sheriff for co-location with MFD repeater for Mosier School radio

Appleton said he had nothing to report.

6. Third signer for checks

Hornung said she needed a third signer for checks now, and that after June 30 when Board Member Bartholomew steps down another signer will be needed. It was informally agreed that Rubin and Evans will sign up with the bank to fill those roles.

7. Policy/Procedures Review: Board Member Duties & Responsibilities, Elections

Susan Gabay, a member of the Policy Advisory Committee, reviewed the goals of the committee. She noted that adopting a policy for board member duties and responsibilities was one of the first goals to consider. Mark Cherniak discussed Oregon laws regarding elections and said the language found in the Special Districts policy guidebook on that topic should be adopted.

Evans made a motion to adopt the language in Chapter 5 of the 2014 Special Districts Association of Oregon Policy & Resource Guide. Bartholomew seconded. The motion passed unanimously.

It was informally agreed that language found in the Special Districts policy guidebook regarding board member duties and responsibilities could not be adopted as is, but will need to be worked on by the committee to more accurately reflect the needs of the Fire District.

8. Update on election bill

Appleton said the issue would be coming before the Wasco County Commissioners next week and that he would probably go to the meeting.

9. Chief's Monthly Summary

Appleton said he did not have a written summary but would give a verbal report for now and will return to providing written summaries. He distributed a report of emergency calls for March. He also said Volunteer and Capital Advisory Committee member Pete Wright had recently resigned. Rubin noted that that issue, including changes in emergency-incident operational procedures, had been discussed at the recent Volunteers meeting. On other topics, Appleton said he was pleased that new Volunteers were joining the District; he also added that a better way to create Board meeting agendas needs to be found. It was informally agreed that Hornung will email Board and subcommittee members for input on items to add to the agenda.

Correspondence:

Appleton said discussion of a letter received early this year from a member of the public regarding his performance should be added to next month's Board meeting agenda.

Meeting adjourned at 9:09 p.m.

Approved this ____ day of _____, 2015

Attest:

Board President Darin Molesworth

Tracie Hornung, Recorder