

Mosier Fire District Board Meeting
Mosier Fire Hall on Washington St.

DATE: February 13, 2014
7:00 p.m.

BOARD: Ken Hudson, Lee Roy Herman, Vic Hamilton,
STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung
Absent: Excused: Darin Molesworth, Glenn Bartholomew Public:

CALL TO ORDER – Meeting was called to order by Board Treasurer Ken Hudson at 7:02 p.m.

ADDITIONS OR CORRECTIONS – Added to the Board packet were a two lists of bills paid.

BUSINESS FROM THE AUDIENCE – None

CONSENT AGENDA

1. Approval of Minutes – January 9, 2013
2. Review/Approve Bills

Comparing the Chief’s mileage log with the bills, Hudson asked why a charge to a local vendor occurred on a different day than the credit card charge to that vendor. Bookkeeper/Recorder Hornung explained that she uses the posting date, not the transaction date, when recording the charge.

Board Member Hamilton made a motion to approve the consent agenda as presented. Board Member Herman seconded. The motion passed unanimously.

BUSINESS

1. Capital Advisory Subcommittee meeting update

Board Member Hudson and Chief Appleton updated the Board on the January 23, 2014, Subcommittee meeting. Hudson said the discussion was mainly about apparatus. Appleton noted that the Subcommittee had a long agenda and worked through a portion of it. He said the next one or two Subcommittee meetings will include more discussion of a new station. Also, in April he will begin drafting a new District fiscal year budget that will reflect the Subcommittee’s discussions. He said he anticipates that the Subcommittee will continue to hold meetings until June or July. Appleton added that he has been sending Board Member Bartholomew, on his request, the Subcommittee paperwork that the Subcommittee receives and that he will send any member of the Board the same information upon request. Hudson noted an instance when he got information later than Bartholomew and asked that he get it at the same time in the future. Appleton agreed to do so.

2. Proposed prescribed burn on City of Mosier land

Chief Appleton brought up the idea of using an area comprising 6-8 acres of City of Mosier property for a prescribed burn, noting that it would be good to have someone in Mosier Fire District know how to do it safely and legally. He said he contacted ODF and the Columbia Gorge Scenic Area to see if they could help, but was told they no longer do that and suggested the District get in touch with training associations. He asked for Board input on the idea, noting that the Mosier Fire District would not be the responsible party but could invite other entities to come

and demonstrate how it is done. He added that he didn't expect a decision from the Board immediately, but if the Board agreed, Appleton said he would approach the City about the idea. Hudson suggested re-visiting the idea when more Board members were present. Appleton said he will send an email to the Board regarding this proposal.

3. SAIF audit

Appleton and Hornung explained why the District recently received an approximate \$1,300 credit following an annual audit by SAIF last month: the number of volunteers had been over-reported during the quarters audited. Appleton noted that the auditor said there may be a possibility that his premium will be reduced based on his on-call time. Appleton said he expects an answer from SAIF soon.

4. A. Moore request for reimbursement for classes

Appleton said that Volunteer Moore provided some but not all of the receipts for taking a CPR class, buying a related textbook, acquiring a certificate from the American Heart Association, and taking a crisis awareness class. Hudson noted that the Board was aware of the CPR class before the expense was incurred but not of the crisis awareness class.

Following discussion it was agreed by unanimous consensus that the District will reimburse Moore for the expenses of the CPR class and textbook, totaling \$232, the fee for the certificate as long as she provides documentation of the cost, and half of the cost of the crisis awareness class (\$136).

5. Chief's Monthly Summary

The Board reviewed the handout of the Chief's Summary, which includes the actions of the volunteers and duties of the Fire Chief for the month of January. In addition, Appleton brought up the issue of District equipment getting lost by volunteers and asked if the Board wanted volunteers to be held responsible for the equipment. After discussion, Appleton said he would work with the volunteers to change behavior to prevent the misplacing of equipment. He said he will also draft a policy regarding the issue for the Board's review.

COMMITTEE REPORTS – None

CORRESPONDENCE – None.

Meeting adjourned at 8:53 p.m.

Approved this ____ day of _____, 2014

Attest:

Board President Darin Molesworth

Tracie Hornung, Recorder