

Mosier Fire District Board Meeting  
Mosier Fire Hall on Washington St.

DATE: November 8, 2012  
7:00 p.m.

BOARD: Ken Hudson, Lee Roy Herman, Vic Hamilton, Glenn Bartholomew

STAFF: Fire Chief Jim Appleton, Recorder Tracie Hornung

Absent: Darin Molesworth

Excused:

Public: None

CALL TO ORDER – Meeting was called to order by Board Secretary Glenn Bartholomew at 7:16 p.m.

ADDITIONS OR CORRECTIONS – Added to the Board packet were lists of bills, a profit and loss report, and a surplus property list.

BUSINESS FROM THE AUDIENCE – None

CONSENT AGENDA

1. Approval of Minutes – October 11, 2012

2. Review/Approve Bills

**A motion was made by Board Member Hudson to approve the consent agenda as presented. Board Member Hamilton seconded. There was no discussion. The motion passed unanimously**

BUSINESS

1. Surplus Property List

The Surplus Property List was discussed.

**It was approved by unanimous consensus that Chief Appleton will set up a bid process for one week to let the public know that items on the list are available. If any items remain after that period he will contact Antelope Fire to let them know that the remaining items are available for donation. Anything else that remains will be disposed of.**

Appleton said he will begin the process next week.

2. Update on RFQ for financial review

Hornung reported that RFQs for the financial review required by the State were sent to four local CPA firms. Tomorrow, November 9, is the deadline and Appleton said no responses have yet arrived but he will email the board if and when they do. He said he will call the firms if no responses are received.

3. Update on fidelity bond

Because the state requires the Fire District to upgrade the fidelity bond for Board Member Hudson, Appleton reported that he had spoken with the Fire District's insurance carrier about the matter. He learned that it is more cost effective for the District to purchase a crime insurance policy instead of a higher cost fidelity bond. Appleton said he would have the appropriate paperwork ready for the Board to review at the December meeting.

4. Update on power bill

Hornung reported on the Board's request to determine the average monthly cost of the electric meter in the Fire District garage on Third St. No action was taken.

5. Wasco County Emergency Notification System Agreement

Appleton asked the Board to join into the agreement in order to evaluate the system. There is no cost to Mosier Fire District.

**Board Member Hudson moved that Mosier Fire District join into the agreement. Board Member Herman seconded it. Motion unanimously passed.**

6. Apparatus replacement update

Appleton discussed the Apparatus Replacement report as part of the District's Long Range Planning for the next 20 years. He said he was not asking for discussion tonight but would like the Board to start thinking about the issue. He will present a greater level of detail in subsequent meetings. Bartholomew recommended the issue be included on the January 2013 meeting agenda.

7. City lease

Regarding the letter received recently from the City of Mosier's attorney about the Fire District's lease with the City, Appleton said that the District's attorney stated that the Inter-Governmental Agreement between the City and the District spells out the terms of the lease. Appleton said he had discussed the issue with the City and learned that the City would like to park its maintenance truck in a garage that the District uses. No action was taken.

8. Volunteer membership criteria & service commitment

Appleton reported that the District's attorney recommended the following policy for new volunteers: A one-year commitment from them will be requested when they start and if they complete the year in good standing, the District will consider reimbursing them for their training costs. Following discussion with the Board, Appleton said he would draft the policy for the Board's review at the next Board meeting.

9. Chief's monthly summary

The Board reviewed the handout of the Chief's Summary, which includes the actions of the volunteers and duties of the Fire Chief for the month of October.

10. Executive Session for evaluation of Fire Chief as per ORS 192.660

Appleton noted that, although the agenda stated this was an annual evaluation, it was really a supplement to the evaluation of August 9, 2012.

Board Secretary Bartholomew suspended the Board meeting at 9:16 p.m. and opened the Executive Session for the Chief's evaluation. The Executive Session was adjourned at 10:09 p.m. and the regular Fire District Board meeting was reconvened.

**Following the Executive Session, it was agreed by unanimous consensus that Board Member Bartholomew will draft a policy on vehicle use by Fire District employees and bring it to the December meeting for the Board to review.**

COMMITTEE REPORTS – None

CORRESPONDENCE – None

Meeting adjourned at 10:12 p.m.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2012

Attest:

\_\_\_\_\_  
Board President Darin Molesworth

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Tracie Hornung, Recorder